



PARALLEL PROCESSING PROGRAM AND STATEMENT OF ELIGIBILITY

AFFIDAVIT SUBMITTAL REQUIREMENTS

A Joint Initiative of the Planning Department and the Department of Building Inspection

In response to Mayor Edwin M. Lee's Executive Directive 17-02, the Planning Department and the Department of Building Inspection ("DBI") a voluntary Parallel Processing Program focused on those Housing Projects defined in Executive Directive 17-02. This program expands on current parallel processing options, is offered at no additional cost, and is intended to accelerate housing production in San Francisco.

Please review the Parallel Processing Program Informational Packet prior to filling out this application. Please answer all questions fully. Please type or print in ink and attach pages if necessary. If you have questions about this new joint Planning-DBI Parallel Processing Plan, please contact James Zahn at Department of Building Inspection at: 415-558-6152, and/or Kate Conner at Planning: 415-575-6914.

WHAT TO SUBMIT:

1. One (1) original of this affidavit application signed by owner or agent, with all blanks filled in.
2. A building or site permit along with three sets of plans, including the affidavit and statement of eligibility printed on the cover sheet.

HOW TO SUBMIT:

To file your affidavit application, please email the completed application to your assigned planner at San Francisco Planning.

Español: Si desea ayuda sobre cómo llenar esta solicitud en español, por favor llame al 415-575-9010. Tenga en cuenta que el Departamento de Planificación requerirá al menos un día hábil para responder

中文：如果您希望獲得使用中文填寫這份申請表的幫助，請致電415-575-9010。請注意，規劃部門需要至少一個工作日來回應。

Tagalog: Kung gusto mo ng tulong sa pagkumpleto ng application na ito sa Filipino, paki tawagan ang 415-575-9121. Paki tandaan na mangangailangan ang Planning Department ng hindi kukulangin sa isang araw na pantrabaho para makasagot.



PARALLEL PROCESSING PROGRAM AND STATEMENT OF ELIGIBILITY APPLICATION

Property Information

Project Address: _____ Block/Lot(s): _____

Related Applications

Preliminary Project Application and/or Environmental Evaluation Applications No(s): _____

Building Permit Applications No(s): _____

Eligibility Criteria

To be eligible for parallel processing, a project must meet the following criteria:

FEATURES	YES
Number of Units: The development must include either (1) 50 or more net new dwelling units with no non-residential uses excepting ancillary ground floor uses, or (2) 250 or more new units along with other, non-residential uses.	
Height: The development must be less than 240 feet in height. Projects over 240 feet in height require third-party peer review, which adds complexity that is not conducive to Parallel Processing.	
New Construction: The development must be new construction and not an alteration.	
Access to Public Right of Way: The development must not be landlocked and have legal access to existing public rights-of-way.	
Subdivisions & Mergers: The development may include a lot merger or a new construction condominium application; however, it may not include any land subdivision application.	

APPLICANT'S AFFIDAVIT

Under penalty of perjury the following declarations are made:

- a) The undersigned is the owner or authorized agent of the owner of this property.
- b) The information presented is true and correct to the best of my knowledge.
- c) Other information or applications may be required.
- d) As a voluntary program, I am assuming some risk if plans need to be modified during the review process and that revisions required by one agency may precipitate revisions from the other agency and that I am responsible for any associated fees that may be required due to DBI back-check reviews or additional Planning Department review costs.

Signature

Name (Printed)

Relationship to Project
(i.e. Owner, Architect, etc.)

Phone

Email

For Department Use Only

Application received and verified by Planning Department:

By: _____

Date: _____

CASE NO.	MOTION NO.	EFFECTIVE DATE	NSR RECORDED?
			<input type="checkbox"/> Yes <input type="checkbox"/> No